

Mary Allison

Professional Summary

Charismatic and dependable Teacher with experience delivering educational assistance and instruction to various levels of learners. Committed to providing students with necessary tools to achieve academic goals, instilling love of learning and cooperative teamwork. Adept in application of excellent communication and problem solving skills.

Work History

Grapevine-Colleyville ISD – CTE Teacher

Grapevine, Texas

08/2020- Current

- Developed curriculum for Principals of Business, and Introduction to Computer Science & Coding
- Awarded Amazon Future Engineer Grant for projects related to STEM
- Served on Campus Excellence committee, and interview board for the selection of a new director for the district's Career And Technical Education department
- Recipient of: Next Generation Personal Finance Distinguished Educator

Eagle Mountain Saginaw ISD - Teacher

Fort Worth, Texas

08/2019 – 07/2020

- Evaluated and revised lesson plans and course content to facilitate and moderate classroom discussions and student centered learning
- Supported student teachers by mentoring on classroom management, lesson planning and activity organization
- Observed and evaluated students' performance, behavior, social development and physical health

Matrix Tours LLC - Co-Owner

Fort Worth, Texas

01/2000 - 08/2018

- Matrix Tours specialized in cost effective, turnkey solutions for clients' web imaging and multimedia production needs
- Worked with over 200 clients per year in billing and scheduling services
- Completed payroll, electronic deposits and employee pay adjustments
- Processed journal entries, online transfers and payments

Delta Airlines - Flight Attendant

Atlanta, Georgia

09/1990 - 01/2008

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817-721-7197

Keller, TX 76248

Skills

- Experience with instructional design
- Creative learning strategies
- Positive learning environment
- Audio-visual aid implementation
- Student-centered learning
- Proficient in many Microsoft Office applications and Quick Books
- Strong in written and verbal communications
- Accounting
- Financial
- Imaging
- Microsoft Office applications
- Multimedia production
- Payroll
- Problem solving

Education

1990

Texas Christian University

BBA: Marketing

2019

ECAP

Teaching Certifications: Business, Marketing, and Family Consumer Science